



## **PUBLIC POLICY / ADVOCACY INTERNSHIP OPPORTUNITY**

**Opportunity:** Agbiz has an opportunity available for a one-year, fixed-term internship opportunity commencing on the 1<sup>st</sup> of March 2021.

**Who we are:** Agbiz is a member organisation representing companies in the agricultural value chain, ranging from financial institutions, logistics companies, agro-processors, fertilizer, seed and equipment manufacturers. Agbiz represents the interests of its members on numerous public platforms with the aim to influence policy and legislation affecting the sector and foster public-private-partnerships.

### **Responsibilities:**

Agbiz is looking for an intern to support the Legal Intelligence and Chief Economist in their functions. We are looking for a motivated individual with some experience in either policy analysis, the legal field or economic analysis but looking to move into policy analysis and advocacy. The position requires an applicant to work independently but under the supervision of specialists. A willingness to work hard and to 'learn on the job' will be critical but will be rewarded with tremendous learning experience and the opportunity to make an impact on developmental issues critical to the country. His or her responsibilities will include:

- Keeping abreast of recent legal developments in policy, legislation and current event;
- Sourcing publications in the Government Gazette and Portfolio Committee and drafting reports;
- Writing and proofreading articles on policy developments.

Supporting specialists by:

- Researching, analysing and drafting inputs on draft laws and policies affecting the agricultural value chain
- Attending public consultation opportunities.

Provide support to any other divisional managers at Agbiz through:

- Research, proofreading articles and administrative support as may be required from time to time.

### **Formal requirements:**

- The applicant must be in possession of a bachelors' degree in either law, economics, agricultural economics, public administration or politics. Any relevant postgraduate qualifications will be an advantage;
- The applicant must demonstrate 2 to 5 years of relevant experience in their field. This may include the following experience:
  - Experience in researching public policy, drafting policy briefs or participating / assisting in negotiations on public policy;

- Working in a membership organisation such as a business chamber, employment organisation or union;
- Analysing policy proposals or researching statistics in any field related to public policy (i.e., employment, GDP figures etc.);
- Articles or clerkship at a law firm; or
- Working as an academic assistant or junior lecturer at a tertiary education institution.
- The applicant must be proficient in MS Word, PowerPoint and Outlook;
- A strong command of the English language is required, any other language skills will be advantageous; and
- The applicant must have access to his or her own transport.

**Desired attributes:**

The successful applicant should demonstrate the following attributes:

- Good work ethic;
- Good time management skills;
- Proven ability to manage pressure and meet required deadlines;
- Good inter-personal skills;
- A team player;
- Strong analytical and comprehension skills;
- Strong command of the English language, any other language skills will be an advantage;
- Good comprehension of evidence based-research methodologies.

**Nature of arrangement:**

The opportunity is an annual, fixed-term contract of employment running from March 2021 until February 2022.

Applications with supporting documents to be sent to: [theo@agbiz.co.za](mailto:theo@agbiz.co.za) & [natasha@agbiz.co.za](mailto:natasha@agbiz.co.za) by the 12<sup>th</sup> of February 2021. Due to the number of applications received, we are unable to contact each unsuccessful applicant individually and as such we ask that you deem your application as unsuccessful if you have not heard from us within two weeks of submission.